



Citizens Streets Advisory Commission

Tuesday, December 12, 2006

1:00 p.m. to 3:00 p.m.

Street Department Conference Room, 901 North Nelson Street

Commission Members present:

Dallas Hawkins
Stan Stirling
Donna Jilbert
Clay Schueman
Kathy Miotke

Staff present:

Tom Arnold, P.E., Director Engineering Services
Scott Egger, Director Street Department
Gary Nelson, P. E., Engineering Services
Ann Nolan, Public Information Coordinator

Commission Members not present:

Hal Ellis
Phil Barto
Max Kuney

I. Introductions

Dallas Hawkins called the meeting to order at 1:03 p.m.

II. Review & Approval of Minutes of October Meeting

Stan Stirling moved to approve the November 21, 2006 minutes. The motion was seconded by Clay Schueman and unanimously approved.

III. Street Tree Update

Gary Nelson showed the committee the proposed Curb Ramp Letter (sent to property owners that have up-heaved sidewalks that are a tripping hazard) and the finalized Tree Process. Also, he informed the committee on the Community Development grant in which funding was requested to assist with tree planting in Community Development neighborhoods. Ann Nolan drafted a letter of support on behalf of CSAC that was included with the Community Development grant application-the letter that was approved by Dallas Hawkins was shown to the committee. The County Conservation District will give an in-kind donation of trees (from the approved list from the Parks Dept.). If approved, the Community Development grant would pay for approximately half of the trees in the City of Spokane to be replaced. The list of approved grant requests will be made in early 2007 and the money will be available in August of 2007.

IV. Public Meetings

Tom Arnold informed the committee on the three upcoming public meetings that Engineering Services is holding for the public to ask questions on the upcoming Southeast Blvd. from Third Ave. to Sherman Ave., Austin Rd. LID and Maple St./Ash St. from Northwest Blvd. to Wellesley Ave. Residents and business owners for the projects were notified by direct mail. The direct mail packet included a letter, flyer and the pavement cut policy. The flyer also was distributed through the neighborhood councils. It was mentioned that in the future, a notice should be posted on the Web site.

V. Marketing Materials

Ann Nolan showed the committee the marketing materials that she has been working on.

The materials included a utility bill insert, updated Street Bond brochure, graphic displays for a glass case display board to go in the Engineering Services lobby.

VI. Other Business

CSAC members terms and contact information needs updating. The Mayor approved Dallas Hawkins to remain as the CSAC President for another six year term and no other members' terms expire until the end of 2007. The committee also discussed presenting the Street Bond program update for the Planning Committee and having a public meeting for the Browne's Addition project.

XIV. Public Comment

XV. Adjournment

The meeting was concluded at 2:01 p.m.