



Citizens Streets Advisory Commission

Tuesday, November 21, 2006

1:00 p.m. to 3:00 p.m.

Street Department Conference Room, 901 North Nelson Street

Commission Members present:

Dallas Hawkins
Phil Barto
Donna Jilbert
Clay Schueman
Stan Stirling

Staff present:

Tom Arnold, P.E., Director Engineering Services
Scott Egger, Director Street Department
Gary Nelson, P. E., Engineering Services
Ken Brown, P.E., Engineering Services
Ann Nolan, Public Information Coordinator

Commission Members not present:

Hal Ellis
Kathy Miotke
Max Kuney

I. Introductions

Dallas Hawkins called the meeting to order at 1:07 p.m.

II. Review & Approval of Minutes of October Meeting

Stan Stirling moved to approve the October 17, 2006 minutes. The motion was seconded by Donna Jilbert and unanimously approved.

III. 2007 Street Projects

Ann Nolan showed the community assembly presentation. Tom Arnold took time going over the 2007 Street Bond projects. Mr. Arnold also mentioned that the 2006 projects were basically complete, but had a few minor punch list items that still needed to be done.

IV. Curb Ramps

Ken Brown requested assistance with curb sealing and curb ramp installation. He explained the cost benefits of seal coating streets instead of doing a grind and overlay. Many of the streets that will be rehabilitated have sidewalks and curbs, but not all do. Mr Brown discussed doing a comprehensive evaluation that would help to preserve the street for another 20 years instead of installing curbs, he proposed sealing streets. The cost of a seal coat would be the same as installing a curb, so we could do more asphalt. Ms. Jilbert asked if there was a specific distance between the curb ramps and the street. The bottom of the ramp has to fall within the crosswalk limits. Most of the street projects have sidewalks. Curb ramps are to be installed in all major construction projects that are new streets or the rehabilitation of a street, and to support other efforts to get funding to assist with curb ramp installation. At this time, CSAC is not in support of spending money on curb ramps—it's not because they do not see curb ramps as a need, they are just unwilling to fund it under the Bond Program. Community Development (CD) money may be available, and it was suggested that Mr. Brown request funding from CD—CSAC will prepare a letter of support to go with Mr. Brown's request.

V. Street Tree Update

Mr. Arnold, Mr. Stone and Mr. Mandyke had several meetings surrounding tree issues on upcoming projects. Parks Department is having a difficult time dealing with time and manpower on the tree issues. Mr. Nelson reiterated that Engineering Services has had a lot of meeting with Parks Department. In the past the Parks Department took the lead on the tree process. The updated Tree Process changes which department is taking the lead to Engineering Services, while continuing to work with the Parks Department. Engineering Services would generate a letter to property owners that have tree issues placing the responsibility on the property owner to replace the tree and repair the sidewalk if it is not included in the Bond project. The Contract Arborist would make recommendations on tree issues. Engineering Services is now the lead and the Parks Department is supporting Engineering Services efforts. Engineering Services is applying for a grant to replace the trees that are removed. The number of trees that need to be removed/ replaced is nominal compared to the number of trees that are not an issue.

VI. Northeast Transmission Main, Part II

Gary Nelson showed a Power Point presentation Northeast Transmission Main Project Part II which includes repairing Mayfair St. to Hoffman Ave. to Wellesley Ave. and Princeton Ave. from Mayfair St. to Standard St. He requested \$112,600 to be paid out of the Bond Program to assist paying for the streets that will be rehabilitated as part of that project. Clay Schuemen passed the motion and Stan Stirling seconded the motion.

VII. Other Business

2007 CSAC Chair Nominations. Mr. Hawkins offered to stay on as Chair President for another term. He received a verbal confirmation, but was waiting for written approval/ confirmation from the Mayor.

XIV. Public Comment

XV. Adjournment

The meeting was concluded at 2:37 p.m.