



## Citizens Streets Advisory Commission

Tuesday, July 18, 2006

1:00 p.m. to 3:00 p.m.

Street Department Conference Room, 901 North Nelson Street

### Commission Members present:

Dallas Hawkins  
Max Kuney  
Donna Jilbert  
Clay Schueman  
Stan Stirling  
Phil Barto  
Kathy Miotke  
Hal Ellis

### Staff present:

Tom Arnold, Engineering Services, Director  
Scott Egger, Director, Street Department  
Gary Nelson, Engineering Services, P. E.  
John Miller, Engineering Services, Senior Engineer  
Brenda Corbett, Recorder

### I. Introductions

Dallas Hawkins called the meeting to order at 1:06 p.m.; informing the Commission that Brenda Corbett will act as the recorder for the CSAC meetings until the hiring of the new Public Information Coordinator.

### II. Review & Approval of Minutes of June Meeting

Stan Stirling moved to approve the June 20, 2006 minutes, seconded by Donna Jilbert. No one was opposed.

### III. Update on Street Projects

Tom Arnold reported the **29th Avenue** project reached substantial completion, still at question is the incentive, or portion of incentive, as there was one change order that added ten days to the project and increased the cost. That increased cost will be paid by the Water Department.

The **37th Avenue** project is under construction and doing well.

Staff is trying hard to preserve the administrative reserve on the **Bernard Street** project. Areas of concern are the curb ramps and the catch basins relocation issues. It is our intention to remove the abandoned catch basins that would have been left in place 5 to 10 years ago. Wastewater will pay the rock excavation cost as this saves them long-term maintenance dollars. Doing the job right might add a few days to the project; Mr. Arnold will keep the committee posted as the project moves along.

It was also reported that the **Freya Street** project is going well. Avista Utilities service has been moved and we are waiting for the telecommunication groups' service relocation. The question of authority to remove the services and the need for a proactive discussion to take place with the telecommunication utilities in order to work out a procedure and a policy for coordination of these service relocations on our projects. Mr. Ellis suggests that we look at this prior to jobs being done, perhaps creating a charge back to the utilities of any increased costs or litigation, if necessary, to ascertain timely compliance.

The CSO project should be out in the next couple of weeks. Mr. Arnold is not aware of any projects that are behind schedule, just a few possible change orders. Mr. Hawkins suggests using the contractor bid dollar amount as the dollar amount and that would be more of a reflection of costs to help reduce the number of change orders; this might be a more efficient way to report to the Mayor and the City Council.

Mr. Arnold also reported nine projects for eight million dollars so far for the year which have surpassed prior construction years. (Mr Schueman arrived at 1:20 p.m.)

We are looking forward to the wrap-up of the Crestline Street, Mukogawa Sewer System Repair/Replacement, Freya Street and 37th Avenue projects.

Mr. Arnold advised the commission of the 2 to 3 week delay when processing items to the point they are reported to Council. In some instances major projects are being accomplished before the item makes it through the process; rarely has the 10% reserve been exceeded. Mr. Arnold is asking for the support of the Commission and the Public Works Committee to help address the timeline in order to accomplish getting these projects through the process in a timely manner.

#### **IV. Review of 2007/2008 Projects**

In order to better communicate with the neighborhoods prior to projects moving forward we need to identify those projects with potential tree issues. John Miller gave a PowerPoint presentation listing the upcoming projects with various types of potential tree issues that might concern the neighborhoods. The Commission recommended Engineering Services and the City Arborist work with the Community Assembly to produce guidelines and establish an application process for property owner's tree replacement under the constraints of the bond.

Since the Arborist plays such a vital role in the construction process, Mr. Arnold suggested the next step might be to explore developing a program to help fund part of an Arborist position; and if the funding of this person (or portion of their time) could be justified under the bond. Mr. Hawkins would like to see this idea flushed out and the language expanded to be included in a policy. Mr. Arnold will report to the Commission next month, with a detailed list of the total number and location of trees in order for the City Arborist to make his determination in a timely fashion.

The unique situation of Historic Brownes Addition and its significant canopy needs to be addressed and this item will be on next months agenda for a 30-minute discussion. This will give an opportunity to go over the detailed list and for planning a policy regarding these trees.

#### **LID Update**

Mr. Arnold reported on the Ferrall Street from Bridgeport Avenue to Garnet Avenue; Courtland Avenue from Thor Street to Ferrall Street LID project which the City Council remanded back to the Hearing Examiner to remove the Ferrall Street portion. Mr. Arnold pointed out that 90% of LID projects are done by resolution. Petitions are offered to property owners with an expansion of up to 50% subsidy to complete the gaps in assistance for the program. Staff will re-run the roll with just the Courtland Avenue portion. This Council action raises some concern that the decision might create future problems in attaining the bond LID goal.

Mr. Arnold requests the Commission's support of the LID process with the City Council in order to maintain the integrity of the bond program. It is essential that the Council Members be educated about the LID program in order to create more resolutions if and

when there is not a stronger movement from the neighborhoods. Mr. Hawkins requested Mr. Ellis take this issue to the Community Assembly for presentation. Mr. Hawkins would also like to arrange a time for the Commission to appear to update the Community Assembly on the Street Bond Projects and include information about the LID program.

**V. Other Business**

No items were introduced at this time.

**VI. Public Comment**

No public comments.

**XIV. Adjournment**

The meeting was concluded at 2:58 p.m.