

## **Citizens Streets Advisory Commission**

Tuesday, June 19, 2007

1:00 p.m. to 3:00 p.m.

Street Department Conference Room, 901 North Nelson Street

### **Commission Members present:**

Dallas Hawkins  
Max Kuney  
Donna Jilbert  
Phil Barto  
Clay Schueman  
Hal Ellis

### **Staff present:**

Dave Mandyke, Acting Director of Public Works  
and Utilities  
Scott Egger, Acting Director of Engineering  
Services  
Mark Serbousek, Acting Director of Street  
Department

### **Commission Members not present:**

Kathy Miotke  
Stan Stirling

Ken Brown, PE Construction  
Gary Nelson, PE Design  
Ann Nolan, Public Information Coordinator

### **I. Introductions**

Dallas Hawkins called the meeting to order at 1:14 p.m.

### **II. Review & Approval of Minutes of February Meeting**

Mr. Hawkins requested that a member entertain a motion to approve the May minutes. Max Kuney moved to accept the minutes and Phil Barto seconded. No one was opposed and the motion carried.

### **III. Update on Projects**

Scott Egger gave an update on the construction projects. Gary Nelson will talk on the status of design. Ken Brown gave an update on the construction projects. Mr. Brown noted that SC meant substantially complete on the following projects Houston, Cincinnati LID; 29th Ave. from Southeast Blvd. to Freya St. has a few punch list items left, but essentially complete—a street opening ceremony was held last month for the completion of that project; 6th Ave. from F to G streets LID; and Perry St. Improvements. Maple/Ash St. from Northwest Blvd. and Wellesley Ave. is on track and set to be completed on time, Sept. 12. Regal St. set to start July 9, and Browne's Addition is set to start August 9. Mr. Hawkins attended the 29th Ave. street dedication and the businesses were all very complimentary on the project. Mr. Brown spoke on the discussions upfront that allowed discussion in design so some changes were made that kept the businesses please with the overall project. 29th Ave. was completed one month ahead of schedule. Mr. Barto asked what ITS stood for. Mr. Brown informed Mr. Barto that ITS is short for Intelligent Transportation System and it tracks traffic patterns and such through a computer system. Although the ITS is being federally funded, not by the Bond program, it is included in the Maple/Ash St. project (the federal funding adds some additional paperwork). Mr. Nelson distributed the list of Bond projects completed and scheduled through 2009. Clay Shueman mentioned that Alberta St. wasn't originally scheduled until 2012 and it's on the project list in 2009. Mr. Nelson mentioned that many projects

are being rehabilitated ahead of schedule. Mr. Nelson mentioned that on the Northwest Blvd. project we would like to get STA funding for concrete intersections.

#### **IV. Discussion on Ordinance Changes**

Mr. Hawkins spoke on the reporting changes to the Ordinance. The suggested changes are to move the reporting dates to October and April instead of January and July. Mr. Egger had one minor recommendation to discuss with CSAC on page 1 functions powers and duties...Street Department budget be stricken from the record since the Street Department is not funding the Bond. Mr. Hawkins mentioned removing B and C altogether, Mr. Hawkins asked to entertain a motion to accept revised Ordinance. The motion was moved by Mr. Barto and seconded by Mr. Kuney, all were in favor and motioned carried. Mr. Kuney suggested that AND proposed et al. is moved up to planning: in item A. Mr. Hawkins said that the changes more appropriately defines the role of CSAC and removes the issue of Capital Programs from the Bond. CSAC is an advisory commission and someone on City staff makes the decision. Mr. Hawkins also mentioned that CSAC may make a review or revision surrounding policies on issues like trees and such. Mr. Brown mentioned that there is a reference to the Comp plan, and no reference to Design standards. Mr. Kuney suggested that we add "City street design standards" after "State Law" and before "Comp Plan Section 2.a." A discussion then followed if there should be a reference to the Comp Plan; many street rehabilitation projects do not include that type of work. City attorneys have told us that it takes a second seat to Standards; it is an ideal however, it may not be doable in many cases. It was agreed to leave the reference to the Comp Plan in the Ordinance, as those items (trees, bike lanes and such) are reviewed on a case-by-case basis and is an appropriate role for CSAC to take into consideration. Mr. Hawkins requested a motion; Mr. Barto moved, Mr. Schueman seconded and all approved the final wording change to the Ordinance being "applicable design standards" in section 2.a. instead of "City street design standards".

#### **V. Other Business**

Mr. Egger and Dave Mandyke wanted to discuss Hatch Rd. Hatch Rd. has no curb or sidewalk and the property owners on either side. Mr. Mandyke has talked with Manito Golf Club and other sources for funding options to add curbs and sidewalks to Hatch Rd. at \$1.1 million. Approximately 20 to 22 feet strip and street widening would need to done to accommodate the design changes to the curbs to accommodate a 40 foot strip for curb gutters, storm drainage pipe and such. Hatch Rd. is currently set for rehabilitation in 2008. CSAC members agreed not to fund the modifications to Hatch Rd. Mr. Barto made a motion not to fund curbs and sidewalks on Hatch Rd. Mr. Ellis seconded the motion and CSAC unanimously agreed.

#### **XIV. Adjournment**

The meeting was concluded at 2:15 p.m.