



## Citizens Streets Advisory Commission

Tuesday, March 21, 2006

1:00 p.m. to 3:00 p.m.

Street Department Conference Room, 901 North Nelson

### **Commissioners:**

Stanley Stirling  
Clay Schueman  
Donna Jilbert

### **Absent:**

Max Kuney  
Rob Higgins

### **City staff present:**

Tom Arnold, Director, Engineering Services  
Scott Egger, Director, Streets Department  
Ken Brown, Principal Engineer, Engineering Services  
Staci Lehman, Public Information Coordinator,  
Engineering Services

## **I. Introductions**

Introductions weren't necessary as everyone present knew one another.

Dallas Hawkins gave an update on the open CSAC position, saying he and Karen Stratton had interviewed candidates, and she memo-ed the Mayor regarding her thoughts on the candidates and interview process. Mayor Hession has not taken action on that item yet.

## **II. Review & Approval of Minutes of the February meeting**

Stan Stirling moved to accept the minutes with the correction of the spelling of his name. Clay Schueman seconded. No one was opposed.

## **III. Update on Street Projects**

Tom Arnold submitted a summary of the bids for 2006 projects (attached) that have been opened. Mr. Stirling asked how the price for a project is divided when Bond money, water money, sewer money, etc. is all used to pay for it. Mr. Arnold explained that a schedule is made showing what items are required by which departments, and the individual departments pay for that. Then the common items are pro-rated for the amount of work each department put into the project. Mr. Arnold said that superpave will be used on all of this year's Bond projects.

### **A. 37<sup>th</sup> Ave. Sidewalk update**

Ken Brown was not present at this time, so Staci Lehman gave the update. Ms. Lehman said Spokane Public Schools has a policy against spending money on anything off of school grounds. Mr. Arnold said the project went to bid without the sidewalk included. Mr. Schueman suggested contacting the Albertsons store nearby to see if they would donate money to pay for the piece of sidewalk, as children often walk that route to go to the store. The Lions Club or Rotary was also suggested. Mr. Arnold pointed out that the sidewalk could be added at any time, even after completion of the project. Mr.

Schueman said he doesn't want to start a precedent to pave every sidewalk but it would be nice if someone could come up with a creative way to fund the sidewalk.

## **B. LID Cost Project Update (and future report)**

Ms. Lehman gave the update on the Rebecca Street and Garfield Street LID projects. The contract amount on the Rebecca project is \$323,132 with 50% funding at \$161,566. The Garfield Street estimate is \$55,895.

Ms. Lehman said that in the future she will put together a running spread sheet of LID estimates, bid amounts, final costs, etc. to bring to the Commission each month.

Mr. Brown showed up at this point and said Community Development (CD) funding is now available to help out with some LIDs, with CD money paying for the affidavit portion of the projects. His question to the CSAC was whether the 1/3 CD money can be used in conjunction with the 1/3 Bond funding on LIDs to help income-qualified neighborhoods get 66% funding to make sure some projects don't get dropped due to being too expensive. Mr. Hawkins asked if the consensus was to support the combination of CD and Bond funds for low income LIDs. Commission members agreed that was the consensus.

## **IV. Austin Road LID Proposal**

Mr. Arnold passed out a cost breakdown of what it would cost to do an LID on Austin Road (attached). Austin Road is a neighborhood collector arterial that runs behind the Five Mile shopping center. There is some development activity on the west side and existing homes on the east side. Sewer is being extended and there is a water main in the road. Mr. Arnold would like to meet with homeowners and developers on the road to pitch paving it as a LID project, but would like the CSAC's opinion on whether it qualifies under the Bond program for LID funding.

The entire project, about 4900 feet, would cost about \$2.5 million to pave, but Mr. Arnold thinks only the first half of the road would get paved right away. If an LID were formed, 1/3 of the project would be paid for by the Bond. Mr. Stirling pointed out that there is a \$1 million per year cap on what can be spent on LID projects. Mr. Hawkins said he didn't see why it wouldn't qualify and the other Commissioners agreed.

## **V. G Street Et. Al. Project Additions**

Mr. Egger gave a handout on the G Street project (attached) and said he would like to add a few streets to the project to meet the intent of the original concept of the Bond program to do all streets in an area if possible. The streets highlighted in yellow on the handout were originally included in the project. He would like the streets highlighted in blue and orange to be added to the project. To add the streets would cost approximately \$108,000 to the project, which would still bring it in under the \$1.8 million budget estimate. Mr. Hawkins asked for a motion to approve the change. Mr. Stirling moved with Mr. Schueman seconding. No one was opposed. The contract will go out with the additions.

## **VI. Bylaw Amendments & Approval**

Ms. Lehman handed out the latest revision of the bylaws (attached) for approval. Mr. Hawkins read aloud two sentences which were added after last month's meeting, which have already been approved by Bob Beaumier in the Legal Department. Mr. Hawkins asked if the Commission agreed with the addition of the two sentences. Mr. Egger suggested changing around the order of one sentence to make its' meaning clearer. Mr. Schueman moved to approve the bylaws with the change. Donna

Jilbert seconded. No one was opposed.

## **VII. CSAC Procedure Form Approval**

Ms. Lehman passed out a revised copy of the CSAC Procedure Form Approval (attached). Mr. Stirling suggested clarifying the wording so that it's clear that only two people can sit at the table during meetings, meaning only those two people can participate in the discussion as well, and only under the Public Comment agenda item. Mr. Stirling moved to approve the form with revisions. Ms. Jilbert seconded. No one was opposed.

## **VIII. Street Bond Brochure**

Ms. Lehman handed out a draft of a Street Bond brochure for input. Mr. Egger suggested removing a sentence about street maintenance and Mr. Stirling suggested stressing that 'existing' striping will be replaced, so we don't get into semantics at a later date about why re-striping for bike lanes, etc. isn't being done.

Mr. Stirling suggested including a sentence about how sidewalks will only be repaired in conjunction with Street Bond projects.

Mr. Arnold suggested a CSAC/City Council workshop to update Council members on what the Bond program will and will not cover. Mr. Arnold said he would find the appropriate way to do that and set it up.

## **IX. Other Business**

Ms. Lehman handed out a page from the Spokane Municipal Code (attached) with three policies highlighted that currently exist in unofficial form, but need to be developed into actual policies. It was discussed that Ms. Lehman will go through past CSAC meeting minutes and compile any policies that have been set, such as how much funding the LID program will provide, how the Utility Match Program will work, etc. Commission members and the Legal Department will be asked to look it over and suggest any additions.

## **X. Public Comment**

There was no public comment.

## **XI. Adjournment**

Dallas Hawkins adjourned the meeting at 3:00 pm.